



FINAL – JANUARY 2017

E.M.H.A ICE ALLOCATION AND CANCELLATION POLICY

1. The EMHA season shall begin 2-3 weeks prior to the start of the season. The EMHA Executive shall determine the date that practices will commence at an EMHA executive meeting.
2. EMHA shall pay for two (2) one (1) hour practice times for each team prior to the regular season.
3. Each team's ice time is based upon a single practice session of one (1) hour per week.
4. Teams may be required to share ice for practices if deemed appropriate by the EMHA Executive based on the size of the teams and ice availability.
5. Any extra ice is to be booked through the EMHA Ice Scheduler.
6. Teams will be financially responsible for extra ice used for a practices and exhibition games during the season. Payment is to be made to EMHA monthly. Nonpayment will result in cancellation of all ice for said team until payment is received.
7. Teams will be financially responsible for officials' fees for incurred for exhibition games. Payment is to be made to EMHA monthly. Nonpayment will result in cancellation of all ice for said team until payment is received.
8. EMHA team managers and/or coaches will be responsible for contacting the EMHA Ice Scheduler by email to cancel ice time. The EMHA Ice Scheduler must receive a minimum of fifteen (15) days' notice to cancel or reschedule any ice for practices and/or games. Failure to adhere to this requirement will result in the team cancelling being responsible for the cost of the ice. The team will have the option of choosing to forfeit the cancelled game or practice so it does not have to be rescheduled resulting in additional cost or to pay EMHA for the cost of the unused ice. Should EMHA have any funds retained for the team from fundraising initiatives the cost of the cancelled ice will be deducted from these funds. Should EMHA not have any funds available to deduct the cost of the ice from the team will be invoiced for the amount owing to the complex. Failure to pay EMHA within fourteen (14) days will result in cancelled/practices and/or games as necessary to recoup the cost of this ice.
9. Ice cancellations due to inclement weather must be in accordance with the leagues regulations on the same. ROWE and NEHL regulations both require that a two (2) hour notice of cancellation be provided.