

Espanola Minor Hockey Association
P.O. Box 5076
Espanola, ON
P5E 1S1



AUGUST 2016

EMHA HOME TOURNAMENT POLICY

Overview

The purpose of this policy is to assist the Espanola Minor Hockey Association with organizing and hosting quality minor hockey tournaments. A well run tournament speaks volumes to other communities of our commitment to minor hockey, the kids of our community, and to our recreation facility. Be proud of the event that you are about to organize!

The key to a successful tournament is to start preparing early. A parent volunteer from each team in each division is required to act as a Team Tournament Coordinator and thus form a committee with the EMHA Executive Tournament Coordinator. The Team Manager may assume this role should they choose or another team parent may volunteer. If no other team parent can be obtained to assume the Team Tournament Coordinator role this responsibility will fall on the Team Manager.

This position should be filled right at the beginning of the season. The Team Tournament Coordinator will work closely with the EMHA Tournament Coordinator and will pull in other parent volunteers as needed. By the tournament date all parents will need to be involved to run a successful weekend.

All tournaments have been sanctioned by NOH A and are listed on their website. Calls/emails from potential visiting teams will be forwarded to the EMHA Tournament Coordinator. The EMHA Tournament Coordinator will be responsible for setting the first tournament meeting to set the wheels of organization in motion.

Home Team Attendance

All EMHA teams in all age divisions will be required to register, pay for, and attend any tournament that EMHA hosts.

Should any EMHA tournament not have a division for any home team to play in parents from said team will still be required to volunteer to help with the tournament. The only exception to this rule will be when the team for which the EMHA tournament does not have a division for is registered to play in another tournament elsewhere. A minimum of fourteen (14) days notice must be provided to EMHA if any team intends to attend an out of town tournament on the dates of any EMHA tournament.

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As the host team(s), the coach and players should plan to remain at the tournament until the end even if their team has been eliminated early. It is their tournament; they should support it and be there to help clean up at the end.

Volunteers

All EMHA parents will need to be involved during the tournament weekend. A schedule will be made up a week in advance and distributed to all EMHA Team Tournament Coordinators for forwarding to their team parents. Parents are responsible to fill their shifts and switch if they need to. Any shift changes must be reported to the EMHA tournament coordinator. There will be a master list that will reflect any/all changes.

EMHA will endeavor to schedule parent volunteers at times when their children are not scheduled to play a game however this is not always possible and it will be the responsibility of the parent to switch their shift and notify EMHA of any changes to the assigned schedule.

Volunteer opportunities may include:

- Music/Announcer
- Set up/Clean up
- Penny Table workers
- 50/50 sales

Failure to show up for an assigned shift may result in a fine for your entire team. Fines will be levied at the EMHA Executives discretion and any monies held in trust for the team by EMHA are subject to potential withholding to cover these fines. Please be a team player and attend your scheduled shift.